

## Starting an LLS Club on your college campus checklist:

- Fill out the Interest Form (LLS.org/college)
- Have a meeting with the LLS College Club Representative
- Find two other people to start the club with you (Co-President & Treasurer)
- Write your Club Constitution (use this as a starting point)
- Submit your Club Constitution to LLS Representative
- Review your institution's requirements to starting a club/ student group
- Define your goals and objectives as a group using this worksheet
- Submit your completed goals and objectives worksheet to LLS Representative
- Meet with an already established LLS Club Leader (LLS rep will help coordinate)
- Check out the LLS College Club Toolkit
- Get approval from your college to start the club

## How to keep your LLS Club in good standing with LLS:

- Hold monthly meetings with your membership
- Have at least 5 members
- Hold 1 event/semester
- Fundraise for LLS
- Submit club goals to LLS once/school year
- Attend LLS Staff Led Peer calls